



Mathews, Nichols and Associates, llc

**&
Associates**

P.O. Box 1705

Staten Island, NY 10313

Phone: (718) 761-1300 Fax: (718) 761-1309

COMMERCIAL CLAIM

Collection Authorization

Date _____

This Account is sent to you for collection. Please begin immediate recovery procedures against the following:

Debtor: _____ Contact Name _____

Address: _____

City, State, Zip: _____

Debtor's Tel. No: _____ Fax # _____ Amount of Claim \$: _____

We would appreciate the following data, if available:

Itemized statements, liens, guarantee, returned checks and any other pertinent information.

() Corporation

() Partnership

() Proprietorship

Debtor's Bank(s): _____

Please include: Itemized Statement, Invoices, N.G. Check(s), Account Disputes, Personal Guarantee.

Remarks: _____

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Creditor: _____ Contact: _____

Address: _____ City _____

State, Zip: _____ Phone & Fax # _____

CLLA Rate Schedule

COMMERCIAL RATES:

25% All Account Balance Over \$100.00.

50% All Account Balance \$100.00 & Under.

50% All Secondary Accounts

50% All accounts Aged 12 Months or Over.

All claims over \$100.00 assigned to an attorney will be charged at a rate of 35% on funds collected, in addition to nominal court costs if applicable, with the exclusion of existing claims at the rate of 50% which will remain at the said rate.

All FEES CONTINGENT UPON COLLECTION EXCEPT COURT COSTS

(1) NO CLAIM WILL BE ACCEPTED FOR FREE DEMAND SERVICE ONLY.

(2) ON ACCOUNTS PAID DIRECT, OR ON ACCOUNTS WITHDRAWN PENDING COLLECTION, OR RETURN OF PRODUCT BY DEBTOR FOR CREDIT, COMMISSIONS WILL BE CHARGED.

(3) NO LEGAL ACTION IS INSTITUTED WITHOUT YOUR AUTHORIZATION.

(4) ALL MONIES REQUESTED BY THE ATTORNEY TO FILE SUIT (COURT COSTS), MUST BE ADVANCED BY THE CREDITOR, GENERALLY THESE COSTS AVERAGE ANYWHERE BETWEEN \$150.00 AND \$250.00 TO ISSUE A SUMMONS.

(5) IF WE FIND THE CLAIM OR ANY PORTION THEREOF WAS PREVIOUSLY PAID BY DEBTOR, APPLICABLE COLLECTION FEES MAY BE CHARGED AT OUR DISCRETION.

World Wide Collections